

A) Getting Started:

System ON:

Touch the Crestron touchscreen to begin. You will now see the main menu.

Turning on the Plasma:

Touch the *Plasma On* button on the right side of the main menu.

Lighting/Shades:

Lights and shades are manually controlled in the room. The light switches are by the door.

B) Instructions for Specific Equipment:

Computer:

1. Touch the *Computer* button on the left side of the main menu.
2. If off, turn on the computer that is located in the equipment cabinet by the window by pressing the top middle button on the computer.

Laptop:

1. Take the laptop/connection VGA cable from the drawer in the equipment cabinet and plug it into the laptop and the other end into the *Computer* jack on the table.
2. Touch the *Table Front (laptop icon)* button on the left side of the main menu.
3. You might need to hit the function key and F8 on your laptop to get it displayed.

DVD:

1. Insert DVD into DVD player located in equipment cabinet.
2. Touch the DVD button on the touchscreen and use the controls accordingly.

VCR:

1. Insert VHS tape into the VCR, located in equipment cabinet by the front door.
2. Touch the *VCR* button on the left side of the main menu.
3. Control VCR from touchscreen controls or the actual VCR.

Cable TV:

1. Touch *VCR* on the left side of the main menu and use the controls on the touchscreen to surf channels.

C) Shutting the System Down:

1. Log off and restart the computer.
2. Turn off the plasma by pressing *Plasma Off*.
3. Touch *System Off* on the lower right side of the main menu and then select *Yes*.