ELIGIBILITY: Rising 2L or 3L in Law School

FUNDING STATUS: Non-paid internship

DESCRIPTION: Pursuant to N.C.G.S. § 114-2 (1), the Attorney General represents the State in all criminal cases in the appellate courts of North Carolina. The Appellate Section of the Criminal Division of the North Carolina Department of Justice was created to track and coordinate the handling of all criminal appellate matters and to provide a group of attorneys who specialize in criminal law, criminal procedure, and criminal appellate matters who would handle the most difficult and complex criminal appeals and petitions.

It is the primary responsibility of the Appellate Section to represent the State in all criminal matters before the North Carolina Court of Appeals and the Supreme Court of North Carolina. This includes direct appeals of criminal convictions in any of the judicial districts of the State and state post-conviction petitions (non-capital) filed in the North Carolina appellate courts. The attorneys in the section also respond to petitions related to direct appeals filed in the Supreme Court of the United States. Because of their expertise, the attorneys also are able to serve as a resource for all of the attorneys in the Department of Justice who handle occasional criminal appeals as part of their duties through the criminal brief rotation.

INTERN DUTIES: Interns will assist attorneys in legal research and writing involving criminal petitions and appeals in the North Carolina appellate courts. They also may assist in updating an Issue Bank or other appellate resource material.

IN THE PAST: Past interns have drafted petition responses and appellate briefs, have assisted in updating an Issue Bank and other appellate resource material, and have attended oral arguments at the appellate courts.

BENEFICIAL EXPERIENCES: Working in the Appellate Section allows interns to improve their legal research and writing skills while participating in the preparation of documents for filing in actual criminal appeals. Interns have the opportunity to assist in advocating a position on behalf of the State of North Carolina that may impact the disposition of a case or affect the jurisprudence of the state with regard to criminal prosecutions.

CONTACT PERSON - Person to whom cover letters should be addressed
Robert Montgomery
Special Deputy Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to rmont@ncdoj.gov.
ELIGIBILITY: Rising 2L or 3L in Law School or graduate student in policy program. Preference will be given to those that have some experience analyzing policy issues in a previous job, internship or volunteer opportunity.

FUNDING STATUS: Non-paid internship

DESCRIPTION: The Attorney General’s Executive Staff works directly with the Attorney General in developing policy and implementing the initiatives of the Attorney General. The Executive Staff also administers the programs of the office and oversees large-scale litigation.

INTERN DUTIES: Interns work closely with the Special Counsel and Legislative Counsel in developing, implementing and analyzing both legislative and non-legislative proposals. This will require both legal and non-legal policy research and preparation of written memoranda. Depending upon the nature of current initiatives, programs, and litigation, interns may have an opportunity to attend legislative, stakeholder, or commission meetings. The fluctuating nature of the Executive Staff’s workload also provides Interns with projects that vary in length and issue.

IN THE PAST: Past interns have researched legislation in other states in the area of internet crimes against children; provided research and legal support in the passage of methamphetamine legislation; provided key background information on a nonprofit’s Internet age and identity verification policies to the Attorney General; drafted portions of a statewide task force’s final report; and helped formulate legal theories in multi-state actions. In some instances, interns will provide research in drafting criminal appeals brief.

BENEFICIAL EXPERIENCES: Working in the Executive Section allows interns to observe the intersection of law and public policy. The workload provides the intern an in-depth opportunity to directly influence public policy at the state and sometimes national level.

CONTACT PERSON – Person to whom cover letters should be addressed
Jennifer Epperson, Special Counsel
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to jepperson@ncdoj.gov.
THOSE ELIGIBLE TO APPLY: rising 2L or 3L in Law School

FUNDING STATUS:  Non-paid internship

DESCRIPTION:  To assist attorneys in legal research and writing involving capital case direct appeals to the Supreme Court of North Carolina, and post-conviction proceedings in state and federal courts; to assist in obtaining and organizing Court records, documents, and exhibits for use in post-conviction litigation; to assist in updating death penalty database.

MAJOR TASKS:  Legal research; preparation or assistance in preparation of memoranda of law and trial or appellate briefs; assistance in preparation for hearings before Superior Courts on Motions for Appropriate Relief, or in Federal District Courts on Petitions for Writ of Habeas Corpus; accompany attorneys to hearings or arguments.

PROJECT OR OUTCOME:  Assistance to attorneys and paralegal in the Capital Litigation/Federal Habeas Section.

CONTACT PERSON - Person to whom cover letters should be addressed
Danielle Marquis Elder
Special Deputy Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to dmarquis@ncdoj.gov.
ELIGIBILITY: Rising 2L or 3L law students

FUNDING STATUS: Non-paid internship

DESCRIPTION: The Consumer Protection Division enforces the State's deceptive trade practices act, consumer protection statutes, and antitrust laws. The Division files enforcement actions to obtain restraining orders and injunctions against individuals or companies acting in violation of North Carolina’s unfair or deceptive trade practices statutes and to obtain restitution for victims. The Division sometimes files cases in conjunction with other state agencies, the attorneys general of other states, or the Federal Trade Commission. The Consumer Protection Specialists in the Division also handle about 22,000 written complaints filed by consumers. They attempt to mediate the complaints through correspondence and successfully resolve over half of the written complaints.

INTERN DUTIES: Summer interns assist in the investigation and prosecution of cases. Their duties may include conducting witness interviews, drafting affidavits, document review, legal research, as well as drafting civil pleadings, trial memoranda and appellate briefs. Summer interns have also assisted in performing legislative research and drafting in connection with legislation involving consumer protection issues.

IN THE PAST: In addition to traditional legal intern projects, some summer interns have enjoyed helping the Division investigate certain unfair or deceptive business practices by making undercover calls and attending meetings or seminars where products or services are “pitched” to the public.

BENEFICIAL EXPERIENCES: The Consumer Protection Division offers summer interns the chance to work on a broad range of legal issues. The summer interns will not only gain helpful legal experience in a variety of areas but will also benefit personally from an increased awareness of consumer scams.

CONTACT PERSON – Person to whom cover letters should be addressed
Harriet Worley, Assistant Attorney General
Lynne Weaver, Assistant Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to hworley@ncdoj.gov and lweaver@ncdoj.gov.
ELIGIBILITY: Prefer rising 3L in law school and will consider highly motivated rising 2L.

FUNDING STATUS: Non-paid internship

DESCRIPTION: The Correction Section defends the North Carolina Department of Correction in all types of litigation and provides legal advice on corrections policy issues. Substantive areas of law include federal constitutional rights (defense of civil rights actions in federal trial and appellate courts and some state trial and appellate courts), employment law (defense of discharge, demotion, failure to hire, Title VII, and ADA cases in federal and state courts and the N.C. Office of Administrative Hearings), contracts issues, and other issues directly related to prison management and operations. Several pending Section 1983 cases present challenges to the constitutionality of North Carolina's lethal injection method of execution. Section attorneys also provide the State's brief in criminal cases in the North Carolina Court of Appeals.

INTERN DUTIES: Interns work directly with individual Section attorneys by researching constitutional and corrections issues; drafting memoranda of law, civil and criminal briefs, and discovery responses; and participating in other case management issues. Interns have opportunities to hone legal writing skills and may participate in special projects assigned by the Section Head.

IN THE PAST: Past interns have researched cutting edge issues in constitutional cases, including death penalty issues. Interns at the 3L level have attended and participated in court hearings and depositions.

BENEFICIAL EXPERIENCES: Working in the Correction Section gives interns the experience of being in a small law firm with a large state agency as the sole client. Interns learn about the interaction of corrections policy and substantive law and gain experience in balancing zealous defense of the client agency and the public interest.

CONTACT PERSON – Person to whom cover letters should be addressed
Assistant Attorney General Yvonne Ricci
N.C. Department of Justice
Correction Section
P.O. Box 629
Raleigh, North Carolina 27602

Cover letter and resume should be e-mailed to yricci@ncdoj.gov.
ELIGIBILITY:  Rising 2L or 3L in Law School

FUNDING STATUS:  Non-paid internship

DESCRIPTION:  The Crime Control Section advises and represents the Department of Crime Control and Public Safety, along with its constituent divisions, including, inter alia, the State Highway Patrol, Alcohol Law Enforcement, Victims Compensation Services, Emergency Management, Butner Public Safety, and State Capitol Police. The attorneys in this section handle a wide variety of legal matters and regularly appear in cases federal and state court, primarily superior court and the Office of Administrative Hearings. Civil litigation ranges from administrative appeals of victims compensation denials and commercial trucking citations to complex employment litigation to civil rights actions under 42 U.S.C. § 1983. Additionally, the Crime Control Section is occasionally assigned a special prosecution, and as such, the attorneys may be called upon to act as prosecutors when a particular district attorney’s office is conflicted out of a case. Finally, pursuant to N.C. Gen. Stat. § 114-2(1), the Attorney General represents the State in all criminal cases in the appellate courts of North Carolina, and in that capacity, the Crime Control Section is responsible for briefing and arguing criminal appeals related to offenses involving the operation of motor vehicles, such as impaired driving, driving while license revoked, manslaughter, and even second degree murder.

INTERN DUTIES:  Interns will be assigned to work with individual attorneys on a case-by-case basis with assignments in both criminal and civil cases, including the following: conducting legal research; drafting pleadings, discovery, motions, briefs, memoranda, and other trial documents; drafting appellate briefs; attending and observing hearings in superior courts and administrative tribunals as well as oral arguments in the appellate courts; and updating issue banks and other resource materials.

BENEFICIAL EXPERIENCES:  Working in the Crime Control Section allows interns to improve their legal research and writing skills while gaining hands-on experience in civil and criminal litigation in the trial and appellate courts. Interns have the opportunity to assist in advocating a position on behalf of either the Department of Crime Control and Public Safety or the State of North Carolina that may impact the disposition of a particular case or affect the jurisprudence of the entire state.

CONTACT PERSON:  Person(s) to whom cover letters should be addressed:
Hal Askins, Special Deputy Attorney General
Jess D. Mekeel, Assistant Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, North Carolina 27699-9001

Cover letter and resume should be e-mailed to jmekeel@ncdoj.gov.
N.C. DEPT. OF JUSTICE-ATTORNEY GENERAL’S OFFICE
DIVISION OF MOTOR VEHICLES SECTION

ELIGIBILITY: Rising 2L or 3L in Law School

FUNDING STATUS: Non-paid internship

DESCRIPTION: The Motor Vehicle Section advises the Division of Motor Vehicles which includes the second largest law enforcement agency in North Carolina. The attorneys in this section handle a wide variety of legal matters.

INTERN DUTIES: Interns will be assigned to work with individual attorneys on a case-by-case basis with assignments including the following: drafting pleadings, discovery, motions, appellate briefs, conducting research and writing memoranda of law. The intern may travel with attorneys to hearings scheduled for willful refusals to submit to an intoxilyzer during DWI arrests and personnel related cases in administrative court and superior court.

CONTACT PERSON: Person to whom cover letters should be addressed

Neil Dalton
Special Deputy Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to cbrooks@ncdoj.gov and jcongleton@ncdoj.gov.
ELIGIBILITY: rising 2L or 3L in Law School

FUNDING STATUS: Non-paid internship

DESCRIPTION: Attorneys in the Education Section represent The University of North Carolina and its constituent institutions, the State Board of Education, the Department of Public Instruction, the State Board of Community Colleges, the Department of Community Colleges, the North Carolina State Education Assistance Authority, and the North Carolina School of Science and Math. With respect to its University of North Carolina clients, the Education Section is primarily responsible for litigation. These lawsuits range from claims for breach of contract to alleged civil rights violations in a variety of judicial and quasi-judicial forums, including the Office of Administrative Hearings, state courts, federal courts and due process Committees in the individual constituent universities. Aside from their litigation responsibilities, Education Section attorneys serve as in-house counsel to the State Board of Education and the Department of Public Instruction. In that capacity, attorneys consult with agency officials and assist them with interpreting state statutes and drafting regulations and policies. The Education Section also provides advice and guidance to local educational agencies and boards as well as the general public. Finally, the Education Section also represents the State in criminal appellate matters.

INTERN DUTIES: Members of the Education Section attempt to provide their summer interns with a wide variety of educational experience. Interns will be assigned to work with individual attorneys on a case-by-case basis, with assignments including: identifying potential witnesses and interviewing those witnesses, drafting affidavits in support of motions, drafting motions to dismiss or for summary judgment, attending depositions, drafting discovery and/or drafting responses to discovery, conducting research and writing memoranda of law, attending and assisting with hearings in the Office of Administrative Hearings, state court or federal court, as well as researching and drafting responses to requests for opinions on interpretation of state education statutes.

IN THE PAST: Former interns in the Education Section have gained the following experience: conducting witness interviews, drafting motions to dismiss and motions for summary judgment, drafting deposition questions, drafting arguments for motions, drafting discovery and responses to discovery, drafting trial briefs, drafting jury voir dire questions, drafting jury instructions, drafting petitions for judicial review, drafting opinion letters, drafting pleadings, drafting criminal appellate briefs, participating in attorney strategy sessions, and attending depositions, hearings, trials, and meetings.

BENEFICIAL EXPERIENCES: Interns in the Education Section will benefit from learning practical skills that will help them in their future practice of law. Interns will see the application of law school concepts to the actual practice of law. Interns will be able to hone their career interests by gaining exposure to various legal issues, by gaining exposure to multiple legal tribunals, and by interacting with multiple clients.

CONTACT PERSON – Person to whom cover letters should be addressed

Assistant Attorney General Laura Crumpler
North Carolina Department of Justice
Post Office Box 629
Raleigh, NC 27602

Cover letter and resume should be e-mailed to lcrumpler@ncdoj.gov.
ELIGIBILITY: Rising 2L or 3L

FUNDING STATUS: Non-paid internship

DESCRIPTION: The Elections Section is made up of one attorney who works with other attorneys in the Attorney General’s Office in representing the State Board of Elections. Municipal elections will be conducted for numerous offices in North Carolina in 2011, so this will be a particular focus of the Section’s work. In addition, the Section has ongoing cases in state and federal courts involving campaign finance and elections administration issues.

INTERN DUTIES: Interns typically assist in research, drafting memoranda on elections issues, and drafting briefs in uncomplicated criminal appeals. We encourage interns to attend meetings, hearings and court arguments involving issues arising in this Section and other Sections. In addition, interns may assist in drafting complaints for collecting civil penalties assessed against political committees. Interns are also asked to assist in the less exciting but important task of organizing research, discovery and other files in cases involving complex civil litigation.

IN THE PAST: Interns have enjoyed attending arguments in court, attending administrative hearings, and preparing criminal appellate briefs. Interns are strongly encouraged to participate in the various programs organized for interns by the Department of Justice.

BENEFICIAL EXPERIENCES: Interns have indicated that their writing experiences were helpful as they continued their legal careers. In addition, most have found the cases handled by the Elections Section to be interesting. This is a growing specialty area in the law; the Section provides an intern with an opportunity to determine whether he or she wishes to pursue a career in public service.

CONTACT PERSON – Person to whom cover letters should be addressed
Susan Kelly Nichols
Special Deputy Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to snichols@ncdoj.gov.
THOSE ELIGIBLE TO APPLY: rising 2L or 3L in Law School

FUNDING STATUS: Non-paid internship

AIR AND NATURAL RESOURCES SECTION

DESCRIPTION: The Air and Natural Resources Section is a part of the Environmental Division of the Attorney General’s Office. The Air and Natural Resources Section represents the Divisions of Air Quality, Coastal Management, Forest Resources, Marine Fisheries, and Parks and Recreation of the Department of Environment and Natural Resources (DENR), the state’s primary environmental regulatory agency. The Air and Natural Resources Section also represents commissions within DENR. Representation includes all aspects of civil and administrative litigation, legal advice, and representation during commission meetings. The types of litigation include administrative contested cases, civil injunctive actions, and judicial reviews, as well as environmental civil actions initiated by or against the State or its agencies in state or federal court. The section’s attorneys also represent the State in criminal appellate cases and represent the State as an employer in personnel actions under the State Personnel Act.

WATER AND LAND SECTION

DESCRIPTION: The Water and Land Section is a part of the Environmental Division of the Attorney General’s Office. The Water and Land Section represents the Division of Water Quality, Division of Land Resources, and Radiation Protection Section of the Department of Environment and Natural Resources (DENR), the state’s primary environmental regulatory agency. The Water and Land Section also represents commissions within DENR that address water and land issues. Representation includes all aspects of civil and administrative litigation, legal advice-giving, and representation during commission meetings. The types of litigation include administrative contested cases, civil injunctive actions, and judicial reviews, as well as environmental civil actions initiated by or against the State or its agencies in state or federal court. The Water and Land Section is involved in issues concerning groundwater, water quality, erosion and sedimentation control, mining, dam safety, public water systems, and radiation. The section’s attorneys also represent the State in criminal appellate cases and represent the State as an employer in personnel actions under the State Personnel Act.

WASTE MANAGEMENT SECTION

DESCRIPTION: The Waste Management Section is a part of the Environmental Division of the Attorney General’s Office. The Waste Management Section provides legal representation to the Division of Waste Management of the Department of Environment and Natural Resources (DENR), the state’s primary environmental regulatory agency. The Division of Waste Management includes the following sections and programs: Hazardous Waste Section (includes RCRA Program), Solid Waste
Section (includes landfills, septage programs, open dumps, compost facilities, scrap tire Programs). Superfund Section (includes Inactive Sites Program and Dry-Cleaning “DSCA” Program), Brownfield Program, and Underground Storage Tank Section (includes enforcement of, among other things, petroleum-related contamination from all sources, and oversight of the Federal and State Trust Fund programs). Representation includes all aspects of civil and administrative litigation, legal advice-giving, and rule-making. The types of litigation include administrative contested cases, civil injunctive actions, civil cost recovery actions, and judicial reviews, as well as environmental civil actions initiated by or against the State or its agencies in state or federal court. The section’s attorneys also represent the State in criminal appellate cases and represent the State as an employer in personnel actions under the State Personnel Act.

INTERN DUTIES: Interns will assist attorneys by conducting research and writing memoranda of law, drafting documents for administrative contested cases, injunctive actions, judicial review and other litigation and non-litigation matters, and attend conferences, client meetings and hearings.

IN THE PAST: Past interns have researched both environmental and criminal issues; drafted motions, settlement agreements, hearing briefs, and discovery requests; and attended client meetings, depositions, settlement meetings, and hearings. Examples of the activities of interns certified by the Bar to practice under supervision include handling a summary judgment motion hearing in superior court and conducting direct examination in an administrative hearing.

BENEFICIAL EXPERIENCES: Working in the Environmental Division allows interns to gain practical experience, improve their legal research and writing skills, and learn more about the field of environmental law.

CONTACT PERSONS - Person to whom cover letters should be addressed

AIR AND NATURAL RESOURCES
Ward Zimmerman, Assistant Attorney General

WATER AND LAND SECTION
Brenda Menard, Assistant Attorney General

WASTE MANAGEMENT SECTION
Teresa Townsend and Kim Duffley, Assistant Attorneys General

North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to either wzimmerman@ncdoj.gov, or bmenard@ncdoj.gov, or ttownsend@ncdoj.gov and kduffley@ncdoj.gov.
ELIGIBILITY: Rising 2L or 3L in Law School

FUNDING STATUS: Non-paid internship

DESCRIPTION: The Health and Public Assistance Section of the Attorney General’s Office advises and represents the state agencies that administer public health and public assistance programs, such as: Medicaid, TANF, Food Stamps, communicable disease control, restaurant sanitation, wastewater sanitation, adult protective services and programs for the aging, child support enforcement, child abuse and neglect, asbestos removal, public health preparedness for biological, nuclear or chemical terrorism, lead poisoning of children, autopsies, health statistics, the state laboratory and vital records. The section also represents the State in criminal appellate matters.

INTERN DUTIES: Interns assist section staff by researching and writing memoranda and by drafting briefs. Interns also are encouraged to join in discussions about litigation strategy and formulation of advice to the client agencies. Interns often are included in meetings and policy discussions with clients. The section staff makes a concerted effort to provide activities in addition to research and writing. We try to give our interns a realistic look at what it’s like to be an attorney for the State. A number of former interns are now employed full-time within this section.

Interns in our section have the opportunity to work with a number of different attorneys in a number of areas of law. Our section is very congenial, and we try to make our interns feel like part of our cohesive group. Our interns often stay in touch after the internship is over. One of our 2005 interns and one of our 2008 interns are now employed in our section full time.

Following are some examples of our interns’ work experiences in recent years:

One intern did extensive research of corporate records of a well-known restaurant chain with respect to the corporation’s compliance with public health laws and rules. She also assisted with preparation for a complicated hearing on North Carolina’s immunization requirements. She did research on Medicaid laws and regulations, assisting our Medicaid attorneys on specific issues and questions. Another intern had a long-term project and a number of short-term ones that enabled her to work with several of our attorneys. She did an important project that involved researching the definition of "homeless," as used in the federal McKinney-Vento Act, to see which states were interpreting the Act to include foster children. She also contacted national organizations to discuss future clarifications in this legislation. She also updated the statute section of one of our section’s “Legal Aspects” manual to reflect the year's legislative changes. She attended at least one hearing and a day of CLE with one of our attorneys.
One of our interns researched safe-surrender laws, helped tremendously in preparing for a federal audit of state use of federal money, assisted with training classes and did research on confidentiality laws. Another intern assisted extensively with preparing a difficult criminal brief; administrative documents; and worked with many different attorneys. He participated in numerous client advice and policy discussions. Another intern did research for us on attorney’s fees in government agency cases, tax intercepts, and the Americans with Disabilities Act. She attended contract negotiation meetings for NC Health Choice as well as legislative committee meetings where proposed NC Health Choice legislation was on the agenda. She also attended a number of hearings at the Office of Administrative Hearings.

BENEFICIAL EXPERIENCES: If a student has a particular interest in a public health or social services issue, we will attempt to accommodate that interest by assigning projects in that subject area. Other students will benefit from work in the Health and Public Assistance Section because it is a large and diverse section, and it, therefore, offers an opportunity to experience a broad array of issues and an opportunity to work with a number of different attorneys. This would give the student an excellent opportunity to explore a possible career in the public sector.

CONTACT PERSON – Person to whom cover letters should be addressed
Judith Tillman
Assistant Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh NC 27699-9011

Cover letter and resume should be e-mailed to jtillman@ncdoj.gov.
ELIGIBILITY: rising 2L or 3L in law school

FUNDING STATUS: Non-paid internship

DESCRIPTION: The Medical Facilities Subsection is part of the Human Services/Medical Facilities Section of the Administrative Division of the Attorney General’s Office. The subsection advises and represents the Division of Health Service Regulation on a variety of health care issues including the following: the licensure and certification of health care facilities; the investigation of allegations of patient abuse; the assurance that all citizens have access to quality emergency medical care; and, the issuance of certificates of need. The subsection also represents the State in employment law issues involving employees of state facilities, and represents the State in criminal appellate matters.

INTERN DUTIES: Interns will be assigned to work with attorneys on a case by case basis with assignments which include the following: drafting pleadings, motions, discovery, and trial and appellate briefs; interviewing witnesses; preparing trial notebooks; conducting research and writing memoranda of law; and, attending meetings, mediations, depositions, and hearings.

BENEFICIAL EXPERIENCES: Working in the Medical Facilities Subsection allows interns to observe all aspects of the practice of administrative law. Interns will experience litigation in the Office of Administrative Hearings and observe the attorney/client relationship between an agency and the AG’s office.

CONTACT PERSON – Person to whom cover letters should be addressed
Bethany Burgon, Assistant Attorney General
Vaughn Monroe, Assistant Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to bburgon@ncdoj.gov and vmonroe@ncdoj.gov.
ELIGIBILITY: Rising 2L or 3L in Law School

FUNDING STATUS: Unpaid internship

DESCRIPTION: The Mental Health Subsection is in the Human Services/Medical Facilities Section of the Administrative Division of the Attorney General’s Office. The subsection represents the Division of Mental Health/Developmental Disabilities/Substance Abuse Services, Division of Child Development, as well as the Division of Services for the Blind and the Division of Services for the Deaf and Hard of Hearing. The subsection is involved in malpractice cases, federal civil rights litigation, personnel cases, licensure appeals in administrative court, as well as criminal appeals. On a day to day basis, the attorneys in this section give general legal advice to the agencies they represent.

INTERN DUTIES: Interns will be assigned to work with attorneys on a case by case basis. This work might include: interviewing witnesses, helping to draft documents, research, and preparation of trial materials.

IN THE PAST: Rising 3L interns have prosecuted involuntary civil commitment cases in the District Court of Wake County. Interns have drafted criminal case appellate briefs to the North Carolina Court of Appeals.

BENEFICIAL EXPERIENCES: Interns in this section develop good research and writing skills that follow them throughout their career. Interns also are given the opportunity to interview and prepare witnesses, as well as to attend trials in state, federal and administrative court as schedules permit.

CONTACT PERSON - Person to whom cover letters should be addressed:

Alexandra Gruber
Assistant Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to agruber@ncdoj.gov.
THOSE ELIGIBLE TO APPLY: rising 2L or 3L in Law School

FUNDING STATUS: Non-paid internship

SECTION DESCRIPTION: The primary purpose of the Insurance Section of the Department of Justice is to represent the Department of Insurance and its affiliated boards and commissions. The Department of Insurance operates in a specialized field of law and regulation. The Department of Insurance issues licenses for insurance companies and examines the finances of insurers, among other responsibilities. The Department of Insurance has extensive power to regulate the business of insurance. The larger insurers which the Department of Insurance regulates can have billions of dollars in assets and are thus able to retain the services of highly respected attorneys and experts.

In addition to licensing and regulating insurance companies, the Department of Insurance and its affiliated boards and commissions license and regulate insurance agents, building code enforcement officials, home inspectors, collection agencies, and bail bondspersons.

Other agencies to whom the Insurance Section provides legal advice and representation include the North Carolina Teachers’ and the State Employees’ Comprehensive Major Medical Plan, the Office of the State Auditor, and the Office of the Secretary of State. Additionally, the Section’s attorneys represent the State in criminal appeals.

The intern selected will be assigned to work with individual attorneys on a case-by-case basis. It is anticipated that the work will involve research projects in the area of insurance law, administrative law, and criminal law. The intern may also be asked to assist attorneys in the preparation of cases for administrative hearing. The intern can expect to have the opportunity to observe administrative hearings and (less frequently) court hearings and depositions.

CONTACT PERSON - Person to whom cover letters should be addressed
Daniel S. Johnson
Special Deputy Attorney General
North Carolina Department of Justice
P.O. Box 629
Raleigh, NC 27602-0629

Cover letter and resume should be e-mailed to djohnson@ncdoj.gov.
ELIGIBILITY: rising 2nd or 3rd year Law Students

FUNDING STATUS: **Non-paid** internship

DESCRIPTION: The Labor Section of the Department of Justice provides legal advice and representation to the North Carolina Department of Labor. Areas of representation include occupational safety and health, wage and hour, elevator and amusement devises, and employment discrimination under the State REDA law. Additionally, the attorneys represent the State in criminal appeals and represent the State as an employer in personnel actions under the State Personnel Act and federal employment discrimination laws.

INTERN DUTIES: Typical duties for interns in this Section include research projects in the area of occupational safety and health, wage and hour, employment law and criminal law. Interns may also be asked to assist attorneys in the preparation of cases for administrative hearings or court proceedings and may have the opportunity to observe administrative board proceedings, administrative hearings, court proceedings and oral arguments at the appellate courts.

IN THE PAST: Past assignments have included research on safety issues related to the use of hazardous chemicals (such as anhydrous ammonia) used in various manufacturing processes; preparation of a response to an EEOC charge; research on various issues regarding the CERCLA whistleblower statute; preparing a draft motion for summary judgment in an administrative proceeding under the State Personnel Act; and research on various issues related to the Synthron chemical plant explosion in Morganton.

BENEFICIAL EXPERIENCES: Research assignments often require “thinking outside of the box” and using non-traditional research options such as federal agency opinion letters. Interns are provided an opportunity to review and discuss proposed citations with OSH compliance officers and participate in evaluating inspection reports to determine whether there is sufficient evidence to support the violations alleged. Interns are sometimes provided an opportunity to accompany a compliance officer on an inspection.

CONTACT PERSON – Person to whom cover letters should be addressed

Victoria Voight  
Special Deputy Attorney General  
N.C. Department of Justice  
Post Office Box 629  
Raleigh, North Carolina 27602-0629  
Telephone (919) 716-6680

Cover letter and resume should be e-mailed to vvoight@ncdoj.gov.
ELIGIBILITY: Rising 2L or 3L in Law School

FUNDING STATUS: Non-paid internship

DESCRIPTION: To assist attorneys in this Section in representing their five assigned agencies and commissions: N.C. Criminal Justice Education and Training Standards Commission; N.C. Sheriffs' Education and Training Standards Commission; Company and Campus Police Program; SBI/DCI; and the North Carolina Alcohol Beverage Control Commission.

INTERN DUTIES: Assist attorneys in the preparation of administrative hearings and attend the hearings in which you have an interest.

Draft publications on various topics for distribution at law enforcement conferences. Accompany Law Enforcement Liaison Section attorneys to meetings and conferences. Some of the past conferences and meetings the interns have attended during the summer have included: N.C. Police Attorneys; K-9 Issues Conference; Sheriffs' Conference; Police Chiefs and Police Executives Conference; and N.C. District Attorneys meeting.

Gain thorough knowledge of several North Carolina General Statutes to include Chapter 14 (criminal) and Article 27A (sex offender registry) by revising publications and answering questions from the public and law enforcement community.

BENEFICIAL EXPERIENCES: Interns will receive practical experience in the drafting of discovery documents and the application of North Carolina criminal laws to specific scenarios. Interns will also have numerous opportunities to assist the attorneys in interviewing witnesses as part of trial preparation.

CONTACT PERSON – Person to whom cover letters should be addressed

Mike Heavner
Assistant Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to mheavner@ncdoj.gov.
ELIGIBILITY: rising 2L or 3L in Law School

FUNDING STATUS:  Non-paid internship

DESCRIPTION: The Medicaid Investigations Unit is a law enforcement section within the Medicaid Investigations Division of the North Carolina Department of Justice responsible for the investigation and prosecution of Medicaid providers who commit fraud, patient physical abuse, and the embezzlement of patient funds. The Unit includes attorneys, SBI agents, and financial investigators. The Unit investigates ambulance companies, doctors, dentists, drug manufacturers, hospitals, nurses, nurse aides, home care aides, home care providers, laboratories, long term care facilities, medical equipment providers, pharmacists, and other health care providers. The Unit works with District Attorneys on the State level and with the United States Attorneys’ Offices, Federal Bureau of Investigations, Office of Inspector General, Internal Revenue Service, and other Federal agencies on the Federal level. The Unit also pursues cases under the Federal and State civil false claims acts.

INTERN DUTIES: The intern will perform legal research and provide support and assistance to the section's civil enforcement attorneys and investigators in all aspects of pending State and Federal civil investigations and litigation. Activities will include case analysis, researching law, writing legal memoranda, assisting in the drafting of legal documents, assisting with discovery, and accompanying attorneys to hearings, depositions, and meetings. The intern may, but is not required to, accompany investigators during interviews and other field investigations.

IN THE PAST: In 2009, the MIU intern assisted in the drafting of the North Carolina False Claims Act, which was enacted by the General Assembly and became effective January 1, 2010. Interns have had numerous opportunities to attend both Federal and State court proceedings.

BENEFICIAL EXPERIENCES: This is the perfect opportunity for a law student interested in a career in False Claims Act or health care law practice. There is vast exposure to practical applications of the law in both areas.

CONTACT PERSON – Person to whom cover letters should be addressed
F. Edward Kirby, Jr.
Special Deputy Attorney General
3824 Barrett Drive, Suite 200
Raleigh, North Carolina 27609

Cover letter and resume should be e-mailed to fkirby@ncdoj.gov.
ELIGIBILITY: rising 2L or 3L in Law School

FUNDING STATUS: Non-paid internship

DESCRIPTION: The Medicaid Investigations Unit is a law enforcement section within the Medicaid Investigations Division of the North Carolina Department of Justice responsible for the investigation and prosecution of Medicaid providers who commit fraud, patient physical abuse, and the embezzlement of patient funds. The Unit includes attorneys, SBI agents, and financial investigators. The Unit investigates ambulance companies, doctors, dentists, drug manufacturers, hospitals, nurses, nurse aides, home care aides, home care providers, laboratories, long term care facilities, medical equipment providers, pharmacists, and other health care providers. The Unit works with District Attorneys on the State level and with the United States Attorneys’ Offices, Federal Bureau of Investigations, Office of Inspector General, Internal Revenue Service, and other Federal agencies on the Federal level. The Unit also pursues cases under the Federal and State civil false claims acts.

INTERN DUTIES: The intern will perform legal research and provide support and assistance to the section's prosecutors and investigators in all aspects of pending State and Federal criminal investigations and prosecutions. Activities will include case analysis, researching law, writing legal memoranda, assisting in the drafting of legal documents, and accompanying attorneys to trials, hearings, and meetings. The intern may, but is not required to, accompany investigators during interviews and other field investigations.

IN THE PAST: Interns have worked on multi-disciplinary teams developing course materials for law enforcement. Interns have had numerous opportunities to attend both Federal and State court proceedings.

BENEFICIAL EXPERIENCES: This is the perfect opportunity for a law student interested in a career in either criminal law or health care law. There is vast exposure to practical applications of the law in both areas.

CONTACT PERSON – Person to whom cover letters should be addressed
Douglas Thoren
Special Deputy Attorney General
3824 Barrett Drive, Suite 200
Raleigh, North Carolina 27609

Cover letter and resume should be e-mailed to dthoren@ncdoj.gov.
THOSE ELIGIBLE TO APPLY: rising 2L or 3L in Law School

FUNDING STATUS: **Non-paid** internship

DESCRIPTION: The Property Control Section advises the Department of Administration which includes the agencies which do the State's business: the State Property Office buys, sells and leases all of the State's property except for highway rights of way; the State Construction Office oversees the construction and renovation of all of the State's buildings; and, the Division of Purchase and Contract oversees the purchasing of most of the State's personal property. This section is responsible for advising all agencies of the Department of Administration and for all litigation for the Department. In addition, the attorneys in this section provide daily advice to the Department on property, construction, contract and other matters. The intern assigned to this section will work with attorneys in preparation for litigation, in reviewing and reporting on real estate transactions and in reviewing and commenting on contract matters.

CONTACT PERSON - Person to whom cover letters should be addressed
Don Teeter
Special Deputy Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to drteeter@ncdoj.gov.
THOSE ELIGIBLE TO APPLY: rising 2L or 3L in Law School

FUNDING STATUS: Non-paid internship

DESCRIPTION: The Revenue Section of the Department of Justice advises the Secretary of Revenue on all legal matters arising under the Revenue Act or relating to the Department of Revenue. It furnishes oral advice and written opinions upon questions involving the administration and collection of State taxes. The Section represents the Department of Revenue in all courts with respect to suits brought for the refund of taxes, represents the Department in administrative hearings and defends the Department’s claims in federal court under the Bankruptcy Act. The Section often provides written opinions to legislators, State and local officials and others with respect to tax questions and general revenue matters. In addition, the Section represents the Attorney General in all matters regarding the supervision of charitable trusts. It also represents the State in criminal appeals to the Court of Appeals and to the Supreme Court.

PROJECT OBJECTIVE: The intern will assist attorneys with legal matters related to the Department of Revenue, charitable trusts and criminal appeals. The Section will provide practical legal experience that will enhance the development of the intern’s legal career.

MAJOR TASKS: Interns will work with individual attorneys on a case-by-case basis and will be given a variety of assignments including: conducting legal research; drafting of pleadings, motions, affidavits, discovery requests and responses; drafting of research memoranda and opinions; and drafting of trial and appellate briefs and memoranda. The intern may assist and accompany attorneys to client meetings, depositions, hearings, and oral arguments. He or she may also have the opportunity to obtain a unique understanding of the North Carolina legislative process by monitoring revenue related bills as they advance through the General Assembly and by attending corresponding legislative committee meetings. The Section Head may also assign special projects that will benefit the agency and enhance the intern’s overall experience with the Department of Justice.

PROJECT OR OUTCOME: The intern will have successfully completed a variety of legal projects related to the Department of Revenue, charitable trusts and criminal appeals. He or she will have also gained valuable legal experience that will enhance his or her legal career.

CONTACT PERSON - Person to whom cover letters should be addressed
Kay Linn Miller Hobart, Special Deputy Attorney General
Tenisha Jacobs, Assistant Attorney General
North Carolina Department of Justice
Post Office Box 629
Raleigh, NC 27602-0629

Cover letter and resume should be e-mailed to khobart@ncdoj.gov and tjacobs@ncdoj.gov.
ELIGIBILITY: Rising 3L in Law School

FUNDING STATUS: Non-paid internship

DESCRIPTION: The Administrative Division of the Attorney General’s Office is divided into seven sections which provide legal representation to various state agencies. Within the Division, the Services to State Agencies Section is the principal legal advisor to a number of State agencies or agency components, including the Office of the Commissioner of Banks, the Banking Commission, Administrative Office of the Courts, the Departments of Agriculture, Commerce, Cultural Resources, Juvenile Justice and Delinquency Prevention, and State Treasurer, the N.C. Education Lottery, Legislative Services, the North Carolina Global TransPark Authority, the Office of State Personnel, the State Personnel Commission, the General Statutes Commission and the Wildlife Resources Commission. Within the Service to State Agencies Section there is a subsection of attorneys specializing in banking and financial law issues and who are member of a litigation team that focuses on illegal and predatory lending schemes.

INTERN DUTIES: The Banking and Financial subsection provides interns with excellent exposure to banking and financial law issues, administrative hearings, civil and appellate litigation, federal preemption of state law issues, and may, from time to time, include exposure to criminal prosecutions for bank and mortgage fraud.

IN THE PAST: Past interns have worked on significant cases involving financial fraud, payday lending and other consumer lending litigation and have accompanied senior litigators to depositions and other pre-trial proceedings, including field trips with financial crime investigators from the Office of the Commissioner of Banks.

BENEFICIAL EXPERIENCES: Exposure to a broad range of issues in financial services law, State Agency clients, and diverse practice areas allows an intern to discover what areas of the law really excite them.

Any undergraduate exposure to very basic accounting or working experience with real estate financing may be useful in this position.

CONTACT PERSON – Person to whom cover letters should be addressed
L. McNeil Chestnut
Special Deputy Attorney General
North Carolina Department of Justice
P.O. Box 629
Raleigh, NC 27602-0629

Cover letter and resume should be e-mailed to mchest@ncdoj.gov.
ELIGIBILITY: Rising 2L or 3L in Law School

FUNDING STATUS: Non-paid internship

DESCRIPTION: The Administrative Division of the Attorney General’s Office is divided into seven sections which provide legal representation to various state agencies. Within the Division, the Services to State Agencies Section is the principal legal advisor to a number of State agencies or agency components, including the Office of the Commissioner of Banks, the Administrative Office of the Courts, the Department of Juvenile Justice and Delinquency Prevention, the Department of Agriculture, the Department of Commerce, the N.C. Education Lottery, Legislative Services, the Department of Cultural Resources, the North Carolina Global TransPark Authority, the Department of State Treasurer, the Office of State Personnel, the State Personnel Commission, the General Statutes Commission and the Wildlife Resources Commission. The Section also provides legal services to a number of occupational licensing boards and commissions, including the Board of Barber Examiners, the Board of Cosmetic Arts Examiners, the Board of Hearing Aid Dealers and Fitters, the Board of Mortuary Science, and Board of Opticians, and the Psychology Board. In addition to serving these clients, the Section also provides legal advice to local government agencies through oral and written opinions to city and county attorneys, registers of deeds and other local elected officials.

INTERN DUTIES: The Services to State Agencies Section is one of the largest sections and provides interns with a broad based, diverse, interactive experience. Work areas include: civil rights, employment law, constitutional law, banking, retirement law, cultural resources, agriculture, legislative drafting, industrial recruitment, the lottery, intellectual property, collections and licensing boards.

IN THE PAST: Past interns have participated in the areas of practice that have been most attractive to them. The State Agencies Section represents a broad swath of state government. Both litigation (e.g.: administrative, state, federal and appellate) and transactional (e.g.: industrial recruitment, intellectual property) work are available to an intern. Past interns have worked on the N.C. Bill of Rights case, the temporary employees’ lawsuit, Advance America, etc.

BENEFICIAL EXPERIENCES: Exposure to a broad range of State Agency clients and diverse practice areas allows an intern to discover what areas of the law really excite them.

CONTACT PERSON – Person to whom cover letters should be addressed
Lars F. Nance
Special Deputy Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to lfnance@ncdoj.gov.
THOSE ELIGIBLE TO APPLY: rising 2L or 3L in Law School

FUNDING STATUS: Non-paid internship

DESCRIPTION: The Solicitor General is responsible for ensuring the quality and consistency of appellate advocacy for the State in civil appeals. The Office of Solicitor General handles the briefing and argument of civil appeals which have a broad impact upon the State, such as cases in which the constitutionality of a statute is challenged or which have a significant monetary effect on the State. Additionally, the Office of Solicitor General reviews and edits all civil appellate briefs filed by the State. The Office of Solicitor General reviews all advisory opinions prepared by the Attorney General’s Office. The Office of Solicitor General evaluates (in conjunction with the General Counsel and Chief Deputy Counsel) all requests that North Carolina serve as amicus curiae in matters before the United States Supreme Court and all federal and state appellate courts.

Project Objective: To assist attorneys in legal research and writing of briefs before federal and state appellate courts.

Major Tasks:Assisting appellate attorneys in researching and writing appellate briefs, as well as Attorney General opinions. In past years, this position has included the drafting of petitions for writ of certiorari and briefs before the United States Supreme Court.

Project or Outcome: Assistance to attorneys in their handling of appellate briefs.

CONTACT PERSON - Person to whom cover letters should be addressed
Christopher G. Browning, Jr.
Solicitor General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to cbrowning@ncdoj.gov.
ELIGIBILITY: rising 2L or 3L students

FUNDING STATUS: Non-paid internship

DESCRIPTION: The primary purpose of the Special Litigation Section is to provide in-house capability for the Attorney General to conduct or manage novel, complex, or protracted litigation, designated by the Attorney General as "Project Litigation," that otherwise would (a) unduly burden staff regularly assigned to provide legal services to a particular State agency or function and (b) frequently require the hiring of outside counsel. Examples of some of the litigation currently being handled by the section include congressional/legislative redistricting, school finance, the Bill of Rights and State Health Plan. The Section also represents the State in criminal appellate matters.

INTERN DUTIES: Interns can anticipate assignments which may include the following duties: researching state and federal law for use in pending or anticipated litigation and appellate briefs; drafting of pleadings, motions, discovery requests/responses and briefs; reviewing discovery responses; and, accompanying attorneys to depositions, hearings, trials and oral arguments.

IN THE PAST: Interns have: researched and written briefs in criminal cases; assisted in the preparation for and attended hearings and oral arguments made by section attorneys before various State courts; researched various legal topics on both a state and national level; and drafted motions and arguments in ongoing cases.

BENEFICIAL EXPERIENCES: Interns benefit from their involvement in all levels of active cases and from the guidance of experienced attorneys on a broad range of topics impacting our State, our laws and constitution and/or our budget.

CONTACT PERSON – Person to whom cover letters should be addressed
Fran Carraway, CLAS
Law Office Administrator
North Carolina Department of Justice
Post Office Box 629
Raleigh, NC 27602-0629

Cover letter and resume should be e-mailed to fcarraway@ncdoj.gov.
THOSE ELIGIBLE TO APPLY: rising 2L or 3L in Law School

FUNDING STATUS: Non-paid internship

DESCRIPTION: Pursuant to N.C.G.S. § 114-11.6, the Special Prosecutions Section was established to assist the District Attorney Offices throughout the state in the prosecution of criminal cases when requested to do so by a District Attorney and the Attorney General approves. This section also serves as legal adviser to the State Bureau of Investigation. Interns in this section will assist lawyers in the section prepare criminal cases for trial by responding to and filing pretrial motions, handling discovery, securing the attendance of necessary witnesses and any other task necessary to the appropriate disposition of criminal trial cases. Also in the criminal law area, interns will assist, as needed, with postconviction motions for appropriate relief, criminal appeals, federal habeas corpus proceedings, conducting research necessary to advise SBI agents in the performance of their duties and any special projects assigned by the section supervisor. In civil matters, the lawyers in this section represent SBI agents and other criminal justice officials (judges, magistrates, interns of court and prosecutors) when sued for acts committed in their official capacity. Interns will assist in preparing responsive pleadings and performing any other task necessary to the appropriate disposition of civil cases.

Project Objective: Assist section lawyers with legal research; preparation or assistance in preparation of clear and concise pleadings, motions, supporting memoranda of law and responses related to civil and criminal trial cases; preparation or assistance in preparation of clear and concise responses and motions related to postconviction motions for appropriate relief and federal habeas corpus proceeding; preparation or assistance in preparation of clear and concise appellate briefs.

CONTACT PERSON - Person to whom cover letters should be addressed
G. Patrick Murphy
Special Deputy Attorney General
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to kjoyner@ncdoj.gov.
THOSE ELIGIBLE TO APPLY: rising 2L or 3L in Law School

FUNDING STATUS: **Non-paid** internship

DESCRIPTION: The attorneys and staff of the Tort Claims Section provide the defense for each State agency against negligence claims filed pursuant to N.C. Gen. Stat. § 143-291, *et seq.*, as well as other attendant negligence actions filed in the General Courts of Justice, State appellate courts, and federal courts. These claims range from minor personal injury and property matters to complex litigation, including medical malpractice, environmental, and engineering claims. Members of the section receive, investigate, and evaluate claims in anticipation of litigation, as well as alternate dispute resolution actions and settlement endeavors. In certain circumstances, the attorneys of the section also provide a defense to negligence actions as prescribed by the Defense of State Employees Act, N.C. Gen. Stat. § 143-300.2, *et seq.* Section attorneys also represent the State before the North Carolina Appellate Courts in criminal appeals.

INTERN DUTIES: Interns will work with individual attorneys on a variety of cases. Selected candidates will be provided the opportunity to engage in all manners of litigation related duties, including: investigation of claims, legal research, crafting of responsive pleadings, developing written discovery, attending depositions, participating in mediation, witness preparation, trial and appellate work, and extensive brief writing.

CONTACT PERSON - Person to whom cover letters should be addressed
Amar Majmundar, Special Deputy Attorney General
Tort Claims Section
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to amajmundar@ncdoj.gov
ELIGIBILITY: Rising 2L or 3L in Law School

FUNDING STATUS: Non-paid internship

DESCRIPTION: The Transportation Section of the Attorney General’s Office, including 31 attorneys, concentrates in the following areas of law: eminent domain; construction; issues relating to railroads, aviation, bicycles and other forms of transportation; employment; environmental; outdoor advertising control; and other areas related to the area of transportation law. The attorneys also prepare appellate briefs in appeals resulting from criminal convictions. The section advises the North Carolina Department of Transportation and represents the agency in administrative, state and federal courts, at both trial and appellate levels.

INTERN DUTIES: Summer interns may be asked to assist in the following tasks: research issues relating to transportation law issues; research issues relating to criminal appeals; assist in preparing memoranda of law and briefs in civil and criminal cases; help coordinate and prepare exhibits (including maps, photographs, videotapes and documentary exhibits) for mediation and trial; research and draft pre-trial motions, including affidavits in support of summary judgment motions; draft discovery and discovery responses; interview witnesses in preparation for trial; conduct title searches in county land records; research zoning uses and zoning changes for particular tracts of land in county offices; and any other tasks that may arise from the practice of transportation law.

IN THE PAST: In addition to the tasks outlined above, interns have had the opportunity to attend depositions, mediations, pre-trial hearings, and trials scheduled during the summer. They have worked with attorneys on particular cases to address legal and logistical issues that arise in the course of a lawsuit.

BENEFICIAL EXPERIENCES: Working in the transportation section allows interns to participate in both litigation and non-litigation representation of the client state agency.

CONTACT PERSON - Person to whom cover letters should be addressed
Beth Leonard McKay, Special Deputy Attorney General
Elizabeth Strickland, Special Deputy Attorney General
1505 Mail Service Center
Raleigh, NC 27699

Cover letter and resume should be e-mailed to bmckay@ncdoj.gov and bstrickl@ncdoj.gov.
ELIGIBILITY: Rising 2L or 3L in Law School, or highly motivated undergraduate or graduate student

DESCRIPTION: The Victims and Citizens Services Section of the Attorney General’s Office develops and advances policies and educational initiatives for the Department of Justice. Current initiative topics include: the StreetSafe Task Force, financial literacy, open government, crime victims’ rights, senior abuse, domestic violence, child abuse prevention, identity theft, internet safety and hate crimes. This section also acts as an information and referral resource for citizens and crime victims.

INTERN DUTIES: Interns will assist section staff by researching public policy issues and designing initiatives. They will also correspond with citizens and assist section attorneys with criminal briefs. Interns will help research, update and draft content for current initiative topics, as well as be given the opportunity to attend speeches and seminars with staff regarding current initiative to

IN THE PAST: Past interns have participated in drafting policy legislation and have attended policy summits. They have also attended meetings of the Crime Victims’ Compensation Commission and the North Carolina U.S. Attorneys.

BENEFICIAL EXPERIENCES: Working in Victims and Citizens Services allows interns to observe the interaction of public policy and the law. Interns have the opportunity to directly participate in creating public policy.

CONTACT PERSON – Person to whom cover letters should be addressed

Caroline Farmer, Deputy Director
Brian Tarr, Agency Legal Specialist
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to btarr@ncdoj.gov and efarmer@ncdoj.gov.
THOSE ELIGIBLE TO APPLY: rising 2L or 3L in Law School

FUNDING STATUS: Non-paid internship

DESCRIPTION: The Workers’ Compensation Section is part of the Administrative Division of the Attorney General's Office. The Workers’ Compensation Section defends all departments, institutions and agencies of the State in legal actions brought pursuant to the Workers’ Compensation Act, N.C.G.S. §97-1 et seq. in the N.C. Industrial Commission, state and federal courts. These claims range from minor injuries to complex litigation, including occupational diseases (such as asbestosis and COPD), specific traumatic injuries and injury-by-accident claims. The Section also represents the State in pursuing subrogation liens and in criminal appellate matters.

INTERN DUTIES: Interns will work with individual attorneys on a variety of cases. Selected candidates will be provided the opportunity to engage in all manners of litigation related duties, including: drafting pleadings, motions, discovery, medical narratives, settlement agreements, Industrial Commission forms and trial and appellate briefs; identifying and contacting Third Party Adjusters and potential witnesses; conducting research and writing memoranda of law; and attending mediations, depositions and hearings.

CONTACT PERSON – Person to whom cover letters should be addressed
Sharon Patrick-Wilson, Special Deputy Attorney General
Workers’ Compensation Section
North Carolina Department of Justice
9001 Mail Service Center
Raleigh, NC 27699-9001

Cover letter and resume should be e-mailed to spwilson@ncdoj.gov.
ELIGIBILITY: Rising 2L or 3L in Law School

FUNDING STATUS: Non-paid internship

DESCRIPTION: The North Carolina Justice Academy is a division of the North Carolina Department of Justice. Created in 1973, the Academy's enabling legislation establishes its duties as providing training programs for criminal justice personnel, providing technical assistance upon request to criminal justice agencies to aid them in the discharge of their responsibilities and developing, publishing and distributing educational and training materials. Program areas for these services are defined through the centers of the Training Division: Management and Supervision, Investigation and Traffic, Legal, and Commission and Tactical. In addition, the Support Division operates the Learning Resource Center, conducts research, produces videos and provides other graphic and printing services, coordinates institutional development, and supports the campuses as a training environment for Academy courses as well as those of other state and local agencies.

The Academy's eastern campus is located in Salemburg and includes dormitories, a cafeteria, an administration building, a support services building, a maintenance building, classroom buildings, a gymnasium, a learning resource center, firearms ranges, a driving track and other practical exercise areas.

The mission of the North Carolina Justice Academy is to improve the quality and effectiveness of criminal justice services to the citizens of North Carolina through research, education, training, and support for criminal justice and related personnel. The Legal Section of the North Carolina Justice Academy was created to provide a group of attorneys who specialize in criminal law and procedure who are committed to training law enforcement officers.

The Legal Section develops training materials for statewide use, answers technical assistance questions for law enforcement and conducts trainings in specialized legal areas on both of the Academy's campuses as well as on site at various agencies and training facilities throughout the State.

INTERN DUTIES: In addition to traditional intern duties, interns will assist attorneys in legal research and writing involving legal memoranda, lesson plans and resource guides. They also will assist in reviewing and abstracting current case law of interest to law enforcement.

IN THE PAST: Past interns have co-authored statutory resource guides, have assisted in abstracting legislative updates, and have attended the Police Law Institute.

BENEFICIAL EXPERIENCES: Working in the Legal Section allows interns to improve their legal research and writing skills while participating in the preparation of documents for training all law enforcement officers in North Carolina. Interns have the opportunity to assist in development that may impact the way law enforcement is trained on legal issues statewide.

CONTACT PERSON - Person to whom cover letters should be addressed
Malea Drew, Agency Legal Specialist
North Carolina Justice Academy
P.O. Box 99
Salemburg, NC 28385

Cover letter and resume should be e-mailed to mdrewskidmore@ncdoj.gov.
ELIGIBILITY: Highly motivated undergraduate in a 2-yr or 4-yr Criminal Justice Degree Program.

FUNDING STATUS: Non-paid internship

DESCRIPTION: This Division administers all programs as staff to the North Carolina Sheriffs’ Education and Training Standards Commission, to include the regulation of all North Carolina sheriffs in ensuring their deputy sheriffs, detention officers, and telecommunicators meet and maintain the minimum standards for employment, training, and certification. The Division oversees the commission-mandated Detention Officer and Telecommunicator Certification Courses. This includes the regulation of Community Colleges, the North Carolina Justice Academy, and local agencies in their delivery of those commission-mandated course-offerings. Instructors teaching in these courses are also subject to regulation and certification by the Division. The Division also administers a Professional Certificate and Service Award program to award justice officers for their experience, training and service in law enforcement and detention. The Division staffs the Commission at its quarterly meetings, any committee meetings, and represents the Commission’s interests in other venues. The Division provides technical assistance to many agencies in the criminal justice system to aid them in the discharge of program participation and responsibilities. The Division is also empowered to compile data, develop reports, identify needs and perform research relevant to the improvement of these agencies.

INTERN DUTIES: This internship will perform numerous duties in assisting the Division to maintain certification files for all deputies, detention officers, and telecommunicators, as well as, accreditation files for delivery systems, instructor certification files, and all records related to the business of the Commission. Assignment of duties will expose intern to the full scope of Commission regulations.

IN THE PAST: Attend Commission meetings, administrative hearings.

BENEFICIAL EXPERIENCES: Working in the Sheriffs’ Standards Division allows interns to be exposed to regulations governing the Sheriffs’ Offices statewide.

CONTACT PERSON – Person to whom cover letters should be addressed
Julia Lohman, Director
NC Dept of Justice
9001 Mail Service Center
Raleigh, NC  27699-9001

Cover letter and resume should be e-mailed to jlohman@ncdoj.gov.