The J. Michael Goodson Law Library, Duke University is seeking an experienced Foreign and International Law Librarian to join our team of skilled law-trained professionals working in a research-oriented, technologically innovative environment. In addition to teaching legal research and other reference responsibilities, the position will be the specialist in foreign and international law resources and provide leadership and instruction in that area.

Responsibilities:

Under the general direction of the Head of Reference Services, Reference Librarians at Duke work as a team of skilled and experienced law-trained professionals to:

1. Provide extensive reference and research services to a sophisticated and research-oriented faculty and student body;
2. Work actively with assigned faculty to monitor research interests and support teaching and scholarship;
3. Train and work with student research assistants and student journal editors;
4. Teach first year legal research within an integrated legal research and writing course, and conduct research workshops, advanced research classes and instruction in other forums
5. Author research guides and other instructional and promotional materials in print and electronic formats;
6. Participate in developing the library's web presence; and
7. Participate in collection development.

In addition, the Foreign and International Law Librarian is responsible for:

1. Coordinating and promoting opportunities to inform and work with students and faculty in support of the law school’s curriculum in international & comparative law.
3. Coordinating and providing instruction in American legal research skills for international LL.M. students.
4. Preparing and updating research guides and web pages for foreign and international law topics.
5. Taking primary responsibility for evaluation and selection of foreign and international legal materials in all formats, recommending acquisitions procedures, and for updating collection development policies for foreign and international materials.
6. Serving as primary contact with Perkins Library areas studies resource specialists and other libraries to enable participation in consortial relationships, resource sharing and other activities to enhance access to foreign, international and comparative law resources.

Reference librarians are encouraged and supported in seeking opportunities for professional growth and educational involvement.

Qualifications and Experience:

Required: U.S. MLS and JD degrees from accredited institutions, or non-U.S. equivalents;
Candidates should have at least three years legal reference, research, and teaching experience in an academic research law library, and knowledge of foreign, comparative and international law resources and research methods.

The ideal candidate will have excellent oral and written communication skills, a strong service orientation, interest in working with an active research oriented faculty, interest in new and emerging technologies, a commitment to continuous improvement and innovation and the ability to work in a collegial and cooperative environment. Working knowledge of foreign languages desirable.

**Salary and Benefits:** Salary will be commensurate with qualifications and experience. Duke University offers a very competitive benefits package. All Duke librarians are eligible for continuing appointment and promotion under the University’s ranking system. Reference Librarians are non-tenure track members of the Law School faculty at the rank of Lecturing Fellow.

**Available:** February 1, 2010; applications will be reviewed as received until the position is filled.

Applications by email are strongly encouraged. To apply, send a letter expressing your interest in the position along with a current résumé and the names of three references to Melanie Dunshee, Assistant Dean for Library Services, Email: dunshee@law.duke.edu; Phone: (919) 613-7119

**Duke University is an affirmative action, equal opportunity employer.**