

**Part II. DISCRIMINATORY BEHAVIOR COMPLAINT FORM**

*FOR COMPLETION BY OR FOR STUDENTS DESCRIBING  
DISCRIMINATORY BEHAVIOR DURING THE RECRUITING PROCESS OR SUMMER EMPLOYMENT*

**Students should first read the Law School's Policy & Procedures for addressing student complaints of this nature.** Completed forms should be directed to and/or completed in conjunction with a meeting with the Director of Recruiting, a Career Counselor, or Associate Dean of the Career & Professional Development Center, preferably within 48 hours and if at all possible no later than 14 days after the incident. Completed forms will be shared with the Review Committee and Office of Institutional Equity. **For complete details, review the Policy & Procedures.**

Date of completion of this form: \_\_\_\_\_

Name of student: \_\_\_\_\_

Class year: \_\_\_\_\_

Telephone & Email: \_\_\_\_\_

Name of individual and organization allegedly engaging in discriminatory behavior:

\_\_\_\_\_

Date and time of the incident(s): \_\_\_\_\_

Have you already addressed the situation with the offending person or with a representative of his/her organization? Please describe this interaction and the outcome.

Please attach a complete description of the alleged act(s) of discrimination. Where possible, quote the conversation in which the discriminatory behavior occurred. Attach any relevant documents.

Are you aware of any other alleged discriminatory conduct by this organization or interviewer? If so, please describe in an attachment.

Agreed upon next steps following meeting with Career Center:

Student signature: \_\_\_\_\_