I. INTRODUCTION

This guide is a curated selection of useful resources for international LLM students who might be unfamiliar with common law systems and the U.S. legal system specifically. However, this guide is also useful to others looking to attain a basic understanding of the U.S. legal system. Many of these books will cover topics in more than one of the subjects listed above, but are grouped based on their primary focus.

II. THE LEGAL SYSTEM

William Burnham, *Introduction to the Law and Legal System of the United States*, 6th ed. (KF386.B88 2016). Explains the structure of the U.S. legal system, sources of U.S. law, and legal procedure, including a short history for context, and covers main law school course subject areas such as torts, property, and contract law; also includes a section on the effect of international law on the U.S.


U.S. Department of State, Bureau of International Information Programs. *Outline of the U.S. Legal System* ([https://usa.usembassy.de/etexts/gov/outlinelegalsystem.pdf](https://usa.usembassy.de/etexts/gov/outlinelegalsystem.pdf)). Explains the history and organization of the U.S. federal and state court systems.

### III. LEGAL LANGUAGE

Translation dictionaries in a number of languages can be found in the Reference section starting with the call number K52.


*Cardiff Index to Legal Abbreviations* ([http://www.legalabbrevs.cardiff.ac.uk/](http://www.legalabbrevs.cardiff.ac.uk/)). Well-respected resource to decipher unknown legal abbreviations, usually part of a citation.


### IV. THE U.S. LAW SCHOOL EXPERIENCE


David Hricik, *Law School Basics: A Preview of Law School and Legal Reasoning*. (Online at [https://find.library.duke.edu/catalog/DUKE008540620](https://find.library.duke.edu/catalog/DUKE008540620)). Provides an overview of law school in chapter 2 and explains the structure of US legal education and how that structure is linked to the common law system of the US in chapter 5; remainder of the book has historical information, discusses legal reasoning, research, and writing, and has a section on Bluebooking.


Hegland, Kenney F. *Introduction to the Study and Practice of Law in a Nutshell*, 8th ed. (KF273 .H4 2020 and online at [https://find.library.duke.edu/catalog/DUKE009648313](https://find.library.duke.edu/catalog/DUKE009648313)). Short review of the case analysis and legal argumentation using simplified faux cases; includes advice on studying and outlining for law school.


**V. LEGAL REASONING, RESEARCH, & WRITING**


Kevin Fandl, *Inside the American Legal Mind: An International Practitioner Guide to American Legal Reasoning* (KF300 .F36 2016). Explains the interplay between the judiciary and legislature in making US law (chapter 3) and the way the law can evolve over time.

Craig Hoffman & Andrea Tyler, *United States Legal Discourse: Legal English for Foreign LLMs* (KF250 .H64 2008). A brief guide to language in law and how it differs depending on the interaction, such as avoiding jargon during client communications.

Nadia E. Nedzel, *Legal Reasoning, Research, and Writing for International Graduate Students* (KF240 .N43 2017). Provides an initial comparison between civil law and common law, and then covers the research and writing process; includes charts and summaries for reference.

Helene S. Shapo, Marilyn R. Walter, & Elizabeth Fajans, *Writing and Analysis in the Law*, 7th ed. (Reserves KF250 .S52 2018). The textbook used in the LLM legal research and writing course; advises on the structure of legal writing as well as tone, content, and editing.

Jill J. Ramsfield, *Culture to Culture: A Guide to U.S. Legal Writing* (KF250 .R358 2005). Includes clear visual depictions of U.S. legal structure and authority, dedicates an entire chapter to clarifying U.S. analytic patterns, which illuminates how courts come to their decisions, and explains the role of language in the law, including how meaning can evolve in a series of cases.

VI. FOREIGN LANGUAGE RESOURCES


VII. ADVANCED LEGAL SKILLS

Anne M. Burr & Howard Bromberg, *U.S. Legal Practice Skills for International Law Students* (KF300 .B87 2014). Covers advanced skills such as litigation practice, client communication, professional responsibility, and negotiations.

Kevin J. Fandl, *Lost in Translation: Effective Legal Writing for the International Legal Community* (K94 F36 2013). Covers contracts drafting and academic legal writing and provides exercises to practice legal writing skills.