Duke Law School Miscellaneous Archives
1891 – ongoing & Undated (Bulk 1990-2001)

Abstract

The Duke Law School Miscellaneous Archives Collection consists of approx. 4590 items. These include correspondence, memoranda, and publications. The material is not considered the official records of the law school, such as records of the Registrar or the Dean’s Office. Those records are held by University Archives. These materials concern events, conferences, publications, fund raising, and student activities. They are somewhat random and piecemeal items held by the law school departments that created them until their donation to the law library.

Descriptive Summary

Title: Duke Law School Miscellaneous Archives Collection

Date: 1891 – ongoing

Creator: Duke University School of Law

Extent: 4590 items (5 linear ft.)

Repository: J. Michael Goodson Law Library

Language: Material in English

Collection Overview

The collection is composed of seven series: administrative, international studies, Board of Visitors and Law Alumni Association, faculty files, memorabilia, publications, and law library material. The majority of the collection was produced between 1990 and 2001, although a few items are much older. The publications series continues to the present. The administrative series contains information about law school centers and clinics, plans for events, fund raising, publicity, and student activities. Notable events described are the dedication of the new building wing in 1995, the library’s 500,000th volume ceremony and the Celebration of Women at Duke Law Symposium, both in 1997. There is also material on the planning and launch of the law school website in 1995. The international studies series consists of information on international students and fund raising in and travel to foreign countries. There is also material on a collaboration plan with Tsinghua University in China. The Board of Visitors and Law Alumni Association Materials series contains the meeting agendas of the Board of Visitors from 2006-2008. It also contains the agenda of a Law Alumni Association meeting in 2007.
The Faculty/Staff series consists of files primarily created by the law school Communications department to collect material on each individual. The amount of material in these files varies greatly. Some contain only a photographic contact sheet from a photo shoot. Some contain curriculums vitae, publications, or news articles. The faculty members with the most material are Pamela Gann, Walter Dellienger, and Katherine Bartlett.

The Memorabilia series contains objects that commemorate events or publicize the law school, in this case three t-shirts and a pen.

The Publication series consists of materials in print produced by the law school. These include the programs or brochures of conferences, symposia, and lectures. The Publications/Promotional Material series includes a 1932 book honoring Samuel Fox Mordecai, and two other 1930’s university publications autographed by Justin Miller. The group named Event-Related Material is concerned with law school events that were not conferences or lectures. This includes a sermon given by Dean Sneed in 1971 and a humorous description of the class of 1973 by graduate Rod Phelan. It also includes one of the oldest items in the collection, comedic lyrics about the law school experience to be sung to the tune of “The Daring Young Man on the Flying Trapeze.” Although undated, the lyrics mention “Miss Loeb the belle of our law school.” Edna Loeb was a member of the class of 1936. Internal Publications include Materials of the Bench & Bar Society of Duke University (1946-1951) and Minutes of Faculty Meetings (1972/73-1983/84). The series also includes proofs of the student photo book referred to as the “Facebook” and promotional material.

The law library material contains a few items concerning the University Library, but the majority is specifically about the law school’s library. It includes library guides and brochures, information on library-sponsored events, library and law school history, and material on the library’s expansion and remodeling. Much of this material was formerly in the possession of long-time law library director Richard Danner, who was on the faculty 1979-2017.

**Administrative Information**

**Access Restrictions**
Collection is open for research.

All or portions of this collection may be housed off-site in Duke University’s Library Service Center. Consequently, there may be a 48-hour delay in obtaining these materials. Please contact staff before visiting the Goodson Law Library to use this collection.

**Use Restrictions**
The copyright interests in this collection have not been transferred to the Goodson Law Library.

**Contents of the Collection**

**Administrative Material**

**Box 1**
Admissions – Scholarship Award Letter by Dean Justin Miller, June 2, 1932
AIDS Legal Assistance Project, 1996
Alumni Material, 1994-1999 & undated
Annual Report Material, undated
Articles about Duke Law, 1923-2011
Board of Visitors, 1994-1996 & undated
Campaign Planning Committee, 1996-1997 & undated
Center for Global Information Technologies, May-July 1997 & undated
Center for the Study of Congress, August-September 1997 & undated
Dedicated to Durham, August-September 1996
Law Library 500,000th volume & other library material, January-March 1997 & undated
1995 Building Dedication Brochures & Proofs. undated
Biographies of Speakers and Correspondence, 1995 Building Dedication, March-June 1995 & undated
Planning for Building Dedication, May 1994-May 1995
Building Dedication Articles & Correspondence on Publicity, December 1994-April 1995 & undated
Box 2
Memoranda on Duke Law Website development, 1995-1998 & undated
Duke Law website design material, 1996-1998 & undated
Articles on internet and web site development & use, 1996-1998 & undated
Specifications & guidelines for computing and e-mail, 1997 & undated
Memorandum on telecommunications & intellectual property curriculum, Feb. 17, 1997
Faculty workshop committee, promotion of access to scholarship, Nov. 1999-Jan. 2000
Duke Law School, general information and statistics, 1996-1997 & undated
Duke Law Alumni Association Board of Directors Agenda & Board of Visitors Agenda, Reunion 2007, April 12-14, 2007
Global Capital Markets Center, December 1997 & undated
Moot Court material, 2002-2007

Pro Bono Projects, undated

**International Studies Material**

Box 3

Asia Fundraising & Travel Plans, January 2006

Bangkok Material, Correspondence, Alumni Lists including Hong Kong Alumni, 2007 & undated

Central & South America Fundraising Correspondence & other material, Feb.-Nov. 1997 & undated

Chile Correspondence & Alumni List, 1998 & undated

China Fundraising Material, Nov. 1996-March 1997


Correspondence Concerning Mexico Trip, March-October 1993


International Fundraising Material & Correspondence, Jan. 1997-May 2001

Israeli Students & Fundraising, 2002-2004

Jansen, Rick, LLM 1988, Deceased 1996


Kim & Chang Law Firm, Korea, Alumni Correspondence, 2008-2009

List of Contacts in Japan, Korea, & Taiwan, undated

Netherlands Correspondence & List of Alumni, 1997-1999

Pamela, Gann, Correspondence Concerning Korea Trip, June-July 1996

Sample Fundraising Letters, 1996-1997

Sweden & Scandinavia Trip Correspondence, Itineraries, & Stockholm University Material, May 1996-March 1997 & undated

Tsinghua University (China) Collaboration Correspondence & Notes, July 1997-Feb. 1999, & undated
Tsinghua University (China) Delegation Visit Correspondence, Notes, & Schedules, Nov. 2000-March 2001 & undated

Tsinghua University (China) Memo of Understanding Correspondence, Minutes, & Notes, July 1998-May 2000 & undated

Box 4


Brochures, Asia-America Institute in Transnational Law, Hong Kong & Fukuoka, Japan, 1995-2008

Brochures, Summer Institute in Transnational Law, Copenhagen, Denmark, 1986-1990

Brochures, Summer Institute in Transnational Law, Brussels, Belgium, 1991-1996

Box 5

**Board of Visitors & Law Alumni Association Materials**


**Faculty/Staff**

Box 6

Adams, Jean

Adcock, Catherine

Adcock, Cynthia (Cindy)

Bartlett, Katherine, articles about, 1997-2000

Bartlett, Katherine, articles by, 1984-1997

Bartlett, Katherine, curriculums vitae, 1999-2000

Bartlett, Katherine, photographic contact sheets, undated

Baxter, Lawrence

Beale, Sara Sun

Beskind, Donald H.

Bignami, Francesca
Bodager, Bradley E.
Boyle, James
Bradley, Michael H.
Bradshaw, Margaret
Brodie, H. Keith
Byers, Michael
Cao, Lan
Carrington, Paul D.
Christie, George C.
Chua, Amy L.
Clotfelter, Charles
Coleman, Doriane Lambelet
Coleman, James E., Jr.
Cox, James D.
Box 7
Culp, Jerome M., Jr.
Danner, Richard A.
Dellinger, Walter, biographical information, 1994-1997 & undated
Dellinger, Walter, articles about, 1993-1999 & undated
Dellinger, Walter, printed material, 1997-1998
Dellinger, Walter, photographic contact sheets, 1997
DeMott, Deborah
Everett, Robinson O.
External Relations (Alumni & Development)
Fischer, Karla
Fish, Stanley
Fleishman, Joel L.
Ford, Richard
Fujikura, Koichiro
Gann, Pamela, articles about, 1988-1999
Gann, Pamela, articles by, 1997
Gann, Pamela, biographical information, 1992-1999 & undated
Gann, Pamela, Claremont McKenna College material, 1999 & undated
Gann, Pamela, correspondence, 1996-1999
Gann, Pamela, photography contact sheets, 1992, 1995 & undated
Gao, Xi-Qing
Golding, Martin
Haagen, Paul H.
Haarscher, Guy
Hauerwas, Stanley
Box 8
Havighurst, Clark C.
Herrup, Cynthia B.
Horowitz, Donald L.
Horowitz, Judy
Johnson, Sally C.
Jones, Trina
Kingsbury, Benedict W.
Kinkopf, Neil
Lange, David L.
Larson, Arthur
Library Staff
Luney, Percy
Maher, Jennifer D’A.
Maxwell, Richard C.
McAllaster, Carolyn
Van Alstyne, William W.
Vidmar, Neil
Wallenstein, Stephen M.
Weistart, John C.
Wettach, Jane R.
Wiener, Jonathan B.

Memorabilia

Box 10
T-Shirt: “Dean Kate Bartlett’s 2006-2007 Wonderful Farewell Tour”
Pen: “DLSIS is . . . Law Library/Computing Services/Educational Technologies,” circa 2005

Publications

Box 11
Conferences/Symposia, 1938-
Event-Related Material, 1931-2005 & undated (includes sermon given by Dean Sneed, 1971, & humorous description of the class of 1973 by Rod Phelan)
Event-Related Material, 2006-
The Federal Circ, Federalist Society Publication, 2009-2010
Internal Publications, 1939-1970
Internal Publications, 1970-

Box 12
Lectures, 2003-
Library & Information Publications, 1964-
Student Photos, 1974 Entering Class
Student Photo Book (“Facebook”) Proofs, Classes of 1989-1997
Student Photo Book (“Facebook”) Proofs, Classes of 1998-2004
Student Photo Book (“Facebook”) Proofs, Classes of 2005-2010
International Students & Scholars Student Photo Book (“Facebook”) Proofs, Classes of 2001-2009
Publications/Promotional Material, 1891-1990
Duke Law Publications, Building Addition Dedication, 1995
Publications/Promotional Material, 1990-2004
Box 13
Publications/Promotional Material, 2004-2008
Publications/Promotional Material, 2009-2014
Publications/Promotional Material, 2015
Publications/Promotional Material, undated

**Duke University Law Library Material**

Duke Law Library 2007-2008 Renovation
Law Library Brochure Design Material, 1996-1997
Law Library Brochure Slides, 1997
Box 14
Duke Law Library Building Dedication, November 6, 2008
Law Library Display Materials Honoring Prof. Melvin Shimm (1926-2005), 2005

Duke Law Library Information Services Week, 2004-
Duke Law School Faculty Author Event, 2000-2005
Duke Law School Faculty Author Event, 2006-2010
Duke Law School & Duke University Brochures, undated
Library & Information Publications, 1964-
Box 15
Law Library Guides, 1974-
Duke Law Library Personnel History, undated
Duke Law Library Reference Services Brochures, 2005-
Prof. Peter Fish, Material on U.S. Circuit Judge Nominating Commission Panel for the 4th Circuit, 1977-1979
Transcript of Alumni Interview, “Duke Law School Project, Tape 2,” undated
Transcript of Student Interview, “Duke Law Students (cont’d.), Tape 2,” undated
Transcript of Student Interview, “Duke Law School Project, Tape 3,” undated
Transcript of Student Interview, “Duke Law School Project, Tape 4,” undated
Transcript of Interview, “Duke Law Alum,” undated
Transcript of Interview, “Duke Law Dean – Tape 1,” undated

Provenance
The Duke Law School Miscellaneous Archives Collection was received by the J. Michael Goodson Law Library from various law school departments and donors, 2014-present.

Processing Information
Arranged and described by Lee Cloninger.