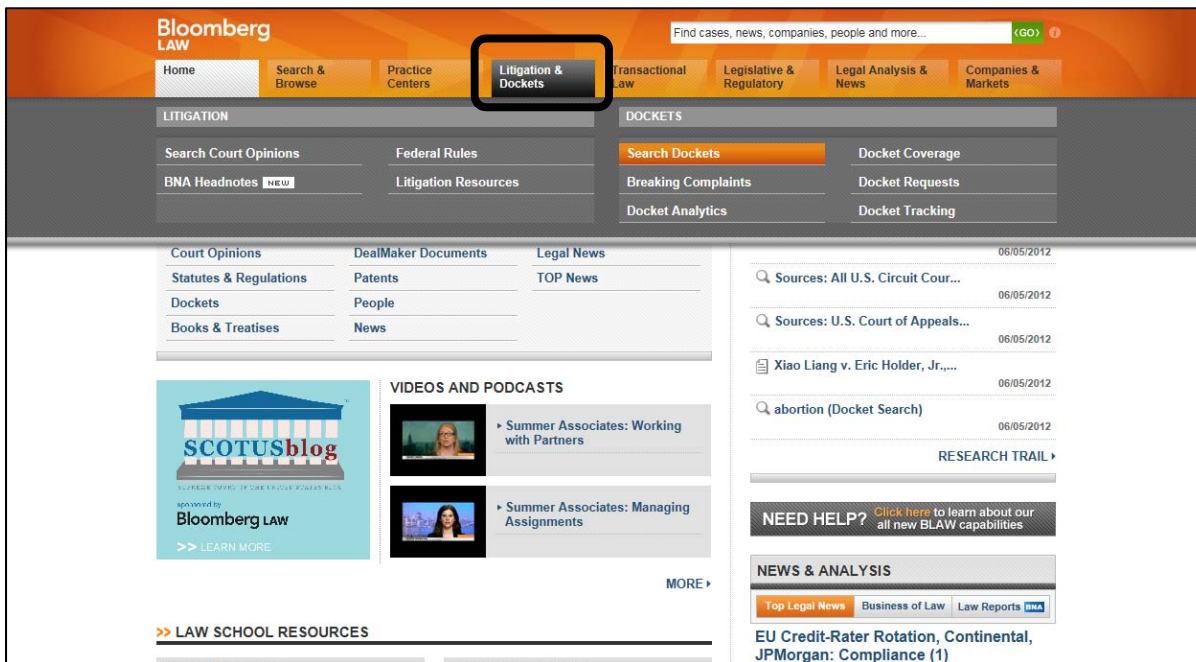


Note: This guide is intended to help Duke Law users access federal court filings on the Bloomberg Law system. For more general assistance with locating court records and briefs, see our separate **research guide** (http://law.duke.edu/lib/researchguides/records_briefs).

Access to **Bloomberg Law** requires an individual username and password. Current Duke Law students, faculty and staff may obtain a registration code from the Goodson Law Library Reference Services desk. Once you have established your Bloomberg Law username and password (<https://www.bloomberglaw.com/activate>), follow these steps to search PACER materials on the system.

1. On the **toolbar**, choose the “Litigation & Dockets” tab, then “Search Dockets.”



2. **Select the court(s) you wish to search** by using the “Browse” drop-down menu.

Click on the plus signs to expand the available court options. Clicking on a particular court will make it appear next to a red “X” below the “Courts” search box. You may remove courts by clicking the red “X”.

3. Search for your case using keywords, docket number, party names, judge, or other information.

The more information you add, the easier it will be to find your case (as long as you are absolutely certain of the spelling and the numbers—remember, a spelling error or inaccurate docket number will omit your case from the results).

Please note that if you search by docket number, the **last string of numbers must contain 5 digits**. If it contains less than 5 digits, add zeroes to the beginning of the number. For example, district court case number 2:12-cv-5122 becomes 2:12-cv-05122.

The following Bloomberg Law docket search (using the case of *Santos v. Holder*, #11-2239 in the U.S. Court of Appeals for the Fourth Circuit) demonstrates the process and the expected results.

Search & Browse »

Dockets

Courts

U.S. Court of Appeals for the Fourth Circuit Dockets

Keywords

Search Operators

Include Word Variations (e.g., 'index' finds 'indexing' and 'indexes')

Docket Number

Party Options

Include All of the following Any of the following

Name Role

Judge Include

Case Name Case Status

Attorney or Firm The case status filter detects the open and closed status when it is clearly defined and confirmed by the court and listed on the docket as of its last update. This feature is not intended to be exhaustive.

Date Range

Federal Circuit Docket Search Options

Ticker

Nature of Suit

Add Nature of Suit

Selected court(s)

Case number (note the "0" added to the beginning of the final portion so that it has five digits).

Add more information or click on "Search."

4. Review results for available docket materials.

In this search, one result was returned. Click the case name to review available materials.

Bloomberg LAW Find cases, news, companies, people and more...

Home Search & Browse Practice Centers Litigation & Dockets Transactional Law Legislative & Regulatory Legal Analysis & News Companies & Markets

Search & Browse » Dockets » Search Results »

Edit Keywords

Select All 1 - 1 of 1 Results

Hugo Santos v. Eric Holder, Jr., Docket No. 11-02239 (4th Cir. Nov. 15, 2011), Court Docket (11/15/2011)

Last Updated Nov. 15, 2011 at 10:03 AM
 Date Filed Nov. 15, 2011
 Parties ERIC H. HOLDER, JR., Attorney General, HUGO R. SANTOS

Page 1 of 1

Search Criteria

Source(s) U.S. Court of Appeals for the Fourth Circuit Dockets

Date(s) No Date Selection

Other Criteria Docket Number: 11-02239

5. Retrieve or request the full text of docket entries.

Print/Download | Email | Add Document to Workspace | Track Docket | Update Docket

Docket updated on Bloomberg Law on Nov. 15, 2011 10:03:15
 United States Court of Appeals for the Fourth Circuit
 Docket for Case #: 11-2239

Hugo Santos v. Eric Holder, Jr.

**Parties and Attorneys
 Docket Proceedings**

Date Filed: Nov. 15, 2011
 Status: Open
 Original Cases: A072-798-141, Board of Immigration Appeals
 Status: closed
 Decision Date: 10/14/2011
 District: EIA

Parties and Attorneys

Petitioner
 HUGO R. SANTOS

Attorneys and Firms
 H. Glenn Fogle, Jr.
 The Grant Buiding
 44 Broad Street, NW
 Atlanta, GA 30303-0000
 Personal: 404-522-1852
 [NTC Retained]

Respondent
 ERIC H. HOLDER, JR., Attorney General

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 [NTC For Information Only]

Docket Proceedings **Reverse Proceedings**

Req #	Filed	Docket Text
1	Nov. 14, 2011	Electronic filing fee paid. Amount received: 450.00 [11-2239] (AFD)
2	Nov. 14, 2011	Petition for review of agency order (FRAP 15) filed by Hugo R. Santos [998722485] [11-2239] (AFD)
3	Nov. 15, 2011	Immigration Petition for Review case docketed. Originating case number: A072-798-141. Case manager: ADobnal. [11-2239] (AFD)
4	Nov. 15, 2011	DOCKETING NOTICE issued Re: , petition for review Initial forms due within 14 days. Originating case number: A072-798-141. [11-2239] (AFD)
5	Nov. 15, 2011	Briefing order filed - Immigration Review.. Opening Brief and Appendix due: 02/03/2012. Response Brief Due 03/07/2012. Administrative Record due 12/27/2011 [11-2239] (AFD)

Items which have been requested and retrieved by other Bloomberg Law users will appear as **blue hyperlinks** in the “Docket Proceedings” section. Click the numbered link to view those documents.

If no one has previously requested the document through Bloomberg (**green hyperlinks**), you may request their retrieval by clicking on the hyperlink.

A “**Document Request**” screen will appear (pictured below). Press “**Submit**” without entering a Client Code or tags.

Ignore the notice about costs: there is no retrieval charge for academic accounts.

Document Request


Title (required)

Client Matter

Tags

Notice:
 An additional fee will be added to your Bloomberg account to retrieve this document electronically. If the document is not available electronically, you will be prompted to approve or reject the cost of dispatching a courier. For a detailed schedule of fees associated with dockets, please refer to the pricing sheet.

Once Bloomberg Law has processed the retrieval request, you will receive one of two email messages, depending on whether you can obtain access.

<p style="text-align: center;">Document is <i>unavailable</i>. (not available electronically through PACER and/or under court seal)</p>	<p style="text-align: center;">Document is <i>available</i>. (download it straight from the link provided in the email or from Bloomberg’s Docket Request section)</p>
<p>Hugo Santos v. Eric Holder, Jr.</p> <p>The document you have requested requires a courier to retrieve. This account is not authorized to request courier service.</p> <p>Please contact your Bloomberg representative for a list of administrators within your organization who are authorized to make such requests.</p> <p>For further assistance you may call our Help Desk at 1-888-560-BLAW (2529)</p>	<p>Message  Hugo_Santos_v_Eric_Holder_Jr_5.pdf (16 KB)</p> <p>Your request for pleading #5 from Hugo Santos v. Eric Holder, Jr. has been obtained and is attached to this message. Your pleading can also be found by logging into www.bloomberglaw.com and navigating to the Docket Requests page.</p>

6. “Update Docket” to retrieve more recent filings.

PACER materials on Bloomberg do not update automatically, but users may request this process with the “Update Docket” link.

The screenshot shows the Bloomberg Law interface. At the top, there is a navigation bar with links like 'Workspaces', 'Research Trail', 'Downloads', etc. Below that is a search bar and a menu with categories like 'Home', 'Search & Browse', 'Practice Centers', 'Litigation & Dockets', 'Transactional Law', 'Legislative & Regulatory', 'Legal Analysis & News', and 'Companies & Markets'. The main content area shows a docket for 'Hugo Santos v. Eric Holder, Jr.' with a red box around the 'Update Docket' link. The docket information includes: 'Docket updated on Bloomberg Law on Nov. 15, 2011 10:03:15', 'United States Court of Appeals for the Fourth Circuit', 'Docket for Case #: 11-2239', 'Hugo Santos v. Eric Holder, Jr.', 'Date Filed: Nov. 15, 2011', 'Status: Open', 'Original Cases: A072-798-141, Board of Immigration Appeals', 'Status: closed', 'Decision Date: 10/14/2011', 'District: BIA', and 'Parties and Attorneys' listing HUGO R. SANTOS as the Petitioner and H. Glenn Fogle, Jr. as the Attorney.

A completely updated docket sheet will appear in the text of an email, along with links to access the available documents. The web version of the docket will also update after refreshing your browser.

- Attorney added:

Stefanie A. Svoren-Jay U. S. DEPARTMENT OF JUSTICE P. O. Box 878 Ben Franklin Station Washington, DC 20044-0000 Personal: 202-532-4683 [COR NTC Government]

Docket Proceedings

Docket	Filed	#	Docket Text
6	11/15/2011		APPEARANCE OF COUNSEL (Local Rule 46(c)) by Stefanie A. Svoren for Eric H. Holder, Jr. [998722629] [11-2239] Stefanie Svoren-Jay
7	11/21/2011		APPEARANCE OF COUNSEL (Local Rule 46(c)) by H. Glenn Fogle, Jr., Esq. for Hugo R. Santos [998727229] [11-2239] H. Fogle
8	12/12/2011		DISCLOSURE OF CORPORATE AFFILIATIONS (Local Rule 26.1) by Petitioner Hugo R. Santos. Was any question on Disclosure Form answered yes? No [998741155] [11-2239] H. Fogle
9	12/12/2011		DOCKETING STATEMENT by Petitioner Hugo R. Santos. [11-2239] H. Fogle
10	12/19/2011		ADMINISTRATIVE RECORD filed in CD/DVD format on behalf of Eric H. Holder, Jr... [11-2239] (AWW)
11	01/26/2012		MOTION by Petitioner Hugo R. Santos to extend filing time for opening brief and appendix until 30 days extension- new due date of 3/4/2012. Date and method of service: 01/26/2012 ecf [998773391] [11-2239] H. Fogle
12	01/26/2012		ORDER filed , updating/ resuming briefing order deadlines. Opening brief and appendix due 03/05/2012. Response brief due 04/09/2012 Copies to all parties... [11-2239] (AFD)
13	03/02/2012		BRIEF by Petitioner Hugo R. Santos in electronic and paper format. Type of Brief: Opening. Method of Filing Paper Copies: mail. Date Paper Copies Mailed, Dispatched, or Delivered to Court: 03/02/2012. [998801911] [11-2239] H. Fogle
14	03/02/2012		NOTICE OF PAPER FILING by Petitioner Hugo R. Santos. Type of paper document filed: appendix Date paper copies mailed, dispatched or delivered to court: 03/02/2012 Method of filing paper copies: mail [11-2239] H. Fogle
15	03/02/2012		OPENING BRIEF (PAPER) filed by Petitioner Hugo R. Santos. Type of Brief: Opening. Method of Filing Paper Copies: mail. Date Paper Copies Mailed, Dispatched, or Delivered to Court: 03/02/2012. [998801911] [11-2239] H. Fogle

7. “Set Up Alert” (if desired) with the blue button at the bottom of the screen.

This will result in an email to you whenever there is an addition to the docket. You can select how often you want to be notified.

8. Questions?

Contact the **Goodson Law Library Reference Desk** (http://law.duke.edu/lib/ask_librarian).