



# INDIVIDUAL EXTERNSHIP REGISTRATION FORM

**\* DUE TO PROFESSOR GORDON BY THE END OF THE CLASS REGISTRATION PERIOD \***

Student (print name): \_\_\_\_\_ Student ID #: \_\_\_\_\_ Class Year: \_\_\_\_\_

Credit Hours (select/circle number): 2 3 4 Semester (circle and complete): Fall / Spring 20\_\_\_\_  
*One credit hour = 50 hours externship fieldwork, 2 credits minimum*

- Have you previously registered for an ad hoc, independent study, or non-law course credit? Y / N  
If yes, how many such credits have you already taken? \_\_\_\_\_
- Have you previously registered for an Externship? Y / N  
If yes, how many credits of Externship have you already taken, and at which placement site?  
\_\_\_\_\_
- Have you previously taken a Legal Ethics Rules course? Y / N  
If no, are you concurrently registered for an ethics course? Y / N
- Are you planning to enroll in an in-house clinic next semester? Y / N  
If so, have you obtained permission from both the clinic faculty and Professor Gordon? Y / N

***ALL Externships require a faculty supervisor – for a first externship, this will be Professor Gordon.***

ADVANCED externships only: Faculty supervisor name (print): \_\_\_\_\_

Faculty supervisor signature: \_\_\_\_\_

(Alternatively, attach an email message from your faculty supervisor, agreeing to supervise your Externship.)

If you are completing a faculty-supervised research paper in conjunction with this Externship,  
please specify 1 or 2 credits: \_\_\_\_\_ graded or ungraded? \_\_\_\_\_

Paper Topic (general): \_\_\_\_\_

**Externship Host Organization Contact Information:**

Name of Organization/Office (including section or division of the organization/office):

\_\_\_\_\_

Address: \_\_\_\_\_

Supervising Attorney’s Name: \_\_\_\_\_

Supervising Attorney’s Email and Phone #: \_\_\_\_\_

**Attach an “offer letter” from your Externship host organization, including an acknowledgement of the number of hours/credits that you are committing in the Externship placement.**