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On behalf of the staff of the Goodson Law Library, welcome to Duke Law!

This letter will provide you with important information regarding the current status of key library services. The best resource for up to date information about library services is our *Working Remotely* page at <https://law.duke.edu/lib/students/remote>. This page includes details about points of contact for questions about library services, setting up virtual consultations for assistance, and access to online resources such as the study aid platforms from West Academic and Wolters Kluwer.

Access to the library this semester is by *reservation only* and during law school posted building hours of operation. Duke Law students who have attested to the Duke Compact and completed required medical testing will have card swipe access to the library with DukeCard swipe and mobile DukeCard on your smart phone. Students will be able to reserve a seat in the Law Library, subject to current public health conditions and adherence to social-distancing, masking, and other University safety requirements. You can make a reservation and read more at <http://law.duke.edu/lib/studyrooms>. For your health and safety, we appreciate your cooperation in observing current library policies relating to food and drink. Food is not allowed in the library, drinks are allowed in spill proof containers.

In-person borrowing services at the service desk will be unavailable until further notice, to prioritize the health and safety of library users and staff. However, you can still contact staff members by email at cir@law.duke.edu or by calling us at (919) 613-7128. Safe handling of library materials requires appropriate quarantine measures between patrons. To ensure the safety of patrons and staff, the Law Library will not circulate Course Reserve books, bookstands, chargers, calculators, umbrellas or other physical materials with short-term loan periods during the fall semester. In addition, for the safety of all users, the Law Library stacks will be closed until further notice. You will still have access to the library's excellent collection of digital and print resources and we are developing a contactless pickup system for circulating materials in the collection. Additional details about this service will be provided in a future message.

Scanning and printing services have been modified this semester. Law Library staff plan to scan the *first two weeks of required course readings* for all courses and post them to each course's Sakai page (subject to our own ability to obtain new textbooks in time). Due to copyright limitations, the Law Library will be unable to scan readings from

these textbooks beyond this time period, and students will be expected to obtain their own textbooks for use after the first two weeks of required readings.

Printers are now located on various floors of the law school outside of the Law Library. In addition, there will be one flatbed scanner on the third floor outside the library. A KIC overhead scanner in the library can also be reserved for use through the library seat and room reservation system. You also have access to our **GoodScan service**, which provides scanning of physical materials from the Law Library's print collection subject to availability of in-building staff and the requested materials, current quarantine protocols, and copyright limitations (outlined at <https://law.duke.edu/lib/students/remote>). While we attempt to fulfill every scanning request within one week, there may be unforeseen delays due to staff availability and evolving public health and safety restrictions.

Virtual research consultations can be set up by emailing ref@law.duke.edu or calling (919) 613-7121. Our research librarians are experienced legal researchers and instructors, all with dual degrees in law and library & information science. In addition, you will have the opportunity to work more with a librarian in your Legal Analysis, Research & Writing course, as they each co-teach a legal research section of both the J.D. and LL.M. LARW courses.

For additional information about library orientation, visit <http://law.duke.edu/lib/orientation>, which covers basics about using the library, as well as helpful resources and study aids for your law school classes. Comments and suggestions about our services are always welcome. We encourage you to use our suggestion box at <http://law.duke.edu/lib/suggestions>

Have a great LEAD Week!

Best Regards,



Femi Cadmus